

Policy Council 2008-2009

Meeting Minutes

11/30/2009

I. Call to order

Anne Shade called to order the PC Face to Face meeting at 11:12 11/30/2009 with a quorum to be determined.

List of Attendees

Anne Shade, Jennifer Gardiner, Alexandra Gust, Barbara Gust, Vince Gust, Alicia Active, Nadia Rockwood, Paul Rockwood, Jeweline Hoseth, Heather Savo, Jocelyn Reamey, Evelyn Wassily,

II. Approval of Agenda

Heather Savo Approves, Alexandra 2nds 0 oppose

III. Approval of minutes from last meeting

04/26/2009 = Jeweline Hoseth Approves, Alexandra Gust 2nds 0 oppose

06/05/2009 = Jeweline Hoseth Approves, Alexandra Gust 2nds 0 oppose

10/14/2009 = Jeweline Hoseth Approves, Alexandra Gust 2nds 0 oppose

IV. Seat New Members

KNW Seated New Members = Anita Gust, 2 Alternates, 0 Community Reps

TOG Seated New Members = Alicia Active, 0 Alternates, 0 Community Reps

NAK Seated New Members = Nadia Rockwood, Paul Rockwood, 0 Alternates, 0 Community Reps

DLG AM Seated New Members = Jeweline Hoseth, Heather Savo, 1 Alternate, 0 Community Reps

DLG PM Seated New Members = Jocelyn Reamey, 1 Alternate, 0 Community Reps

KMO Seated New Members = Lorena Geerhart, Bernice Tugatuk, 0 Alternates, 0 Community Reps

V. Reports and Communications

A. Director's Report

- a. Anne goes over the numbers in the report, major activities and plans for upcoming major activities
- B. Budget Report
 - a. Anne explains the budget reports.
- C. Program Information Report
 - a. Anne explains the PIR, copies will be provided on request
- D. Financial Audit Report
 - a. Anne explains the Audit Report, Copies will be provided on request.
- E. Federal Review Report
 - a. Anne explains the results of the Federal Review Report which included 2 findings.
- F. USDA Report
 - a. Meals Served- included in monthly report
 - b. Anne explains the USDA Report
- G. Communications from DHHS
 - a. Communications from DHHS (IM's/PI's) provided in your packed
 - b. Anne goes over the IM's and PI's
- H. Committee Reports
 - a. Heather goes over the recommendations for the Bylaw changes
 - i. Trained PC members only
 - ii. CEO & Director be removed per the Head Start act.
 - iii. Remove (Review and sign all Head Start job descriptions as required)
 - b. Heather goes over the recommendations for the Parent Survey
 - i. Copy given to Jennifer Gardiner for changes to be placed under unfinished business.
 - c. Jeweline explains no changes to the in-kind rates
 - d. Heather goes over the recommendations for the EPC
 - i. Change the 4 year old points to 60.
- I. Site Reports
 - a. DLG – Heather Savo- Dad group started by Collin Larson
 - b. KMO – None at this time
 - c. KNW- None at this time
 - d. NAK-Nadia Rockwood- Two fulltime volunteers in the classroom. The Naknek Head Start is involved in the school district holiday program.
 - e. TOG-Alicia- Bake walk and face painting was done during the school carnival. Family night during the Thanksgiving Holiday. Togiak Head Start had a basketball tournament where there were approximately 19 participants. Head Start kids doing a secret Santa gift exchange.

VI. Hires and Terminations since 09/01/2009

- A. No terminations

- B. Melanie Noden was hired for the DLG teachers aide, Bonnie Giordano was hired as the DLG admin assistant.

VII. Funding Applications

- A. Anne goes over the expansion grant
 - a. Heather motions to apply for the expansion grant if the opportunity opens up again, Alexandra Gust 2nds, 0 oppose

VIII. Unfinished Business

- A. None at this time.

IX. New Business

- A. Elections of officers
 - a. Chair- Paul Rockwood nominates Heather Savo for chair, Heather accepts, Nadia Rockwood 2nds, 0 oppose
 - b. Vice Chair – Paul Rockwood nominates Jeweline Hoseth for Vice Chair, Nadia Rockwood 2nds, 0 oppose
 - c. Secretary - Paul Rockwood nominates Jocelyn Reamey, Jocelyn accepts, Jeweline Hoseth 2nds, 0 oppose
 - d. Treasury – Alicia Active nominates Alexandra Gusts, Alexandra declines, Nadia Rockwood nominates Alicia Active, Alicia accepts, Alexandra Gusts 2nds, 0 oppose
 - e. At Large – Jeweline Hoseth nominates Nadia Rockwood, Nadia accepts, Alicia Active 2nds, 0 oppose
- B. Committee verification for the record
 - a. Committees disband no verification needed
- C. Bylaw revision
 - a. Jeweline Hoseth makes a motion to accept the recommended changes to the Bylaws, Alexandra Gust 2nds, 0 oppose.
- D. Election of HSAC Representative
 - a. Alexandra Gust nominates Jocelyn Reamey to act as the HSAC Representative, Jocelyn accepts, Nadia Rockwood 2nds, 0 oppose.
- E. Disability Service Plan approval

- a. Paul Rockwood motions to approve the Disability Plan AS-IS, Nadia Rockwood 2nds, 0 oppose.

F. Current Goal Revision

- a. Jocelyn Reamey motions to accept the presented Goal Revision AS-IS, Nadia Rockwood 2nds, 0 oppose

G. Race for In-Kind

- a. Paul Rockwood motions to approve the Race for In-Kind with a Plaque ONLY and to count only the Parent hours with an end date of 05/31/2009, Nadia Rockwood 2nds, 0 oppose

H. AHSA conference, Juneau

- a. Policy Council choose to have Letters sent to the Main Head Start no later than 12/30/2009.
- b. AHSA Juneau trip recommendations sent the Program Logistics Manager, Jennifer Gardiner, no later than 01/08/2009.

I. Meeting Schedule for the Rest of the Year.

- a. 01/05/2010 @ 6PM, 02/02/2010 @ 6PM, 03/02/2010 @ 6PM, April F2F- to be determined.

X. Adjournment

Heather Savo adjourned the meeting at **1:35pm**
Next meeting will be 01/05/2010 @ 6:00 pm

Minutes submitted by: Jennifer Gardiner

Recording of minutes are on file.