

BBNA'S MONTHLY PROGRAM REPORT

DATE: 2/4/2010

DEPARTMENT: Head Start

MONTH: January 2010

TRAVEL IN THE PAST MONTH:

Site Visits: Regional Sites Manager and Wellness Manager to KNW.

Other Visits:

RELEVANT STATISTICS:

Enrollment Statistics (as of 1/29/10):

Site	# Enrolled	Special Needs	Special Ed Referrals	Monitoring for referrals	Transitioning From ILP	Wait List		
						Comp.	Incomp.	2yr old
DLG AM	19	3		1	3(on waitlist)	18	2	8
DLG PM	18	2	3	1				
KNW	18	0	2	0	1	2	1	0
NAK	11	1	0	0		0	1	1
TOG	19	0	1		2	11	3	0
KMO	12	0	0	2	1	0	0	0
TOTALS	97	6	6	4	7	30	7	9

We are funded for 97, currently we have accepted 97. We must maintain space for 10 children with disabilities, currently we have only 6, but we're working to ensure that we have met all children in need. There are a number of suspected delays that we are working with school districts for further testing and referral.

Average Monthly Attendance:

DLG AM: 82%
DLG PM: 87%
KMO: 68%
NAK: 75%
KNW: 76%
TOG: 77%

In kind:

DillinghamAM: \$7,011.75
Dillingham PM: \$4,272.58
Manokotak: \$5,154.20
Naknek/KingSalmon: \$10,560.00
New Stuyahok: \$3,672.73
Togiak: \$6,888.67
Regional: \$1,332.50
Total: \$38,892.43
Total Needed: \$336,959
Remaining needed \$298,066.57

Meals Served:

Dlg Am 557
Dlg pm 583
KMO 329
KNW 409
Nak 309
Tog 624
Total 2811 Meals Served
CACFP Reimbursement for January = \$7,325.63

Health Audit:

Sites	Enrollment	Children Missing Requirements	Requirements Needed	Number of Missing Requirements	Percentage of Completed Requirements
Dillingham AM	19	12	247	33	85%
Dillingham PM	18	6	234	14	95%
Togiak	19	5	247	9	97%
Naknek**	11	9	143	25	82%
Manokotak	12	5	156	11	93%
New Stuyahok	18	1	234	2	99%

** The PHN traveled to Naknek in January, we have yet to compile the new information- it will be included in the Feb report.

MAJOR ACTIVITIES DURING THE LAST MONTH:

- **Still working with SWRSD Maintenance and BBBSD to install Starband equipment; Naknek is proceeding, KMO is unlikely to be installed before spring since the school will not allow a wall or roof mount, a pole will need to be buried.**
- **Working on an expansion grant to open an additional classroom in Togiak. If funded, it will be located within the SWRSD school.**
- **Working with SWRSD and several vendors to get plans in place for the KMO playground to be installed over the summer months.**
- **Head Start website is up and running, and will continue to grow and improve.**
- **Director completed required annual board training with the BBNA Executive board.**
- **Completed and submitted new State Pre-Elementary application which is now required of any agency providing pre-elementary school services. One application for each classroom was required.**
- **Working with the State and with personnel regarding new State requirements that state that all Head Start staff MUST have fingerprints on file PRIOR to hire. This will be an extreme challenge for this program, we hope that the State will be willing to work with us to find an acceptable solution.**

- Managers attended follow up meeting with the transition team, facilitated by SWRSD.
- Education Manager was chosen to participate in a Statewide steering committee for the state's new TACSEI program which is for a Statewide Positive Behavioral Support system for all kids.
- Finalized the health services review.
- Finalized the file review.
- Project Circle is continuing with monthly teleconferences and site visits. The last scheduled teleconference is planned for mid January.
- Collin Larson's fathers program continues to be strong and is growing each week.
- Dlg PM Teacher position was filled by Alyssa Roy.
- Dlg PM Teacher's Aide position was filled by Candace Olsen.
- Finalizing the last of the new Goals and Outcomes for the upcoming year.
- Finalizing Parent /community survey, will be out by mid Feb.
- Parents traveling to the AHSA conference in Juneau will be: Alicia Active, Togiak; Lorena Geerhart, KMO; Genevieve Dyasuk, DLG; Serena Aikens-McArthur, Dlg. Staff travelling to Juneau will be Anne Shade, Jeanie Timmerman, and Sam Kohuk. Patty Luckhurst will be joining us to help accept the corporate award for free fish program that she helped set up with Peter Pan Fisheries and the Bristol Bay Fisherman.
- Have located the parts needed for the KNW bus, will order them as soon as the credit application is approved.
- Jennifer Gardiner traveled to KNW and TOG to work on their computers, she was able to get everyone back up and running!
- FRC water sample came back with acceptable levels of copper.

PLANS FOR UPCOMING MAJOR ACTIVITIES:

- Travel for AAAYC- Collin Larson, Anecia Lomack, Lydia Wonhola and Lynn Peters will be attending.
- Working on emergency preparedness plan.
- Togiak Expansion grant due March 8th.
- Goals and outcomes should be complete by mid March.
- Recruitment efforts for next fall.
- Planning for preservice in the fall
- Finalize and order KMO playground equipment.

ANY SERVICE PROBLEMS ENCOUNTERED LAST MONTH / FORESEEN FOR UPCOMING MONTH:

- New Stuyahok's bus has been down since the beginning of the year. Having trouble locating the parts needed by the mechanic before he will make a trip.
- Admin has been paying for the KMO bus runs. We're still awaiting approval from the ACF TANF office and the Office of Head Start. We're now over half way through the school year and still don't have confirmation.
- Continue to be plagued by maintenance issues, both in buildings and on busses. KNW lost one of their Toyo stoves, and are still rationed on fuel. Togiak is struggling with maintenance issues that have been identified for quite some time. The fence installed last summer is

unusable and will need to be redone. The door to the container van has totally rotted out; it and the surrounding wall will need to be replaced. Outside lights are not working and windows, doors and the roof continue to allow water to enter causing further problems inside the building.