

Bristol Bay Native Association

P.O. Box 310
Dillingham, Alaska 99576
Phone 907-842-5257

YOUR RIGHTS AND RESPONSIBILITIES

Aleknagik

Chignik Bay

Chignik

Lagoon

Clarks Point

Curyung

Egegik

Ekuk

Ekwok

Igiugig

Iliamna

Ivanof Bay

Kanatak

King Salmon

Kokhanok

Koliganek

Levelock

Manokotak

Naknek

New Stuyahok

Newhalen

Nondalton

Pedro Bay

Perryville

Pilot Point

Port Heiden

Portage Creek

South Naknek

Togiak

Twin Hills

Ugashik

You have the right to discuss any action taken on your application or case with your caseworker or with your caseworker's supervisor.

PARTICIPANT APPEAL

If you disagree with an action taken by the BBNA Tribal TANF program that affects the benefits, you may file an appeal. (See attached appeal process) You may continue to receive Tribal TANF benefits until BBNA agency appeal decision is made if you request in writing while continuing cash assistance.

If the appeal decision is not in your favor, you will be responsible to pay back any extra benefits you received while awaiting the appeal decision.

CHANGES IN HOUSEHOLD CIRCUMSTANCES

You must report changes in your household within 10 days of when you learn of the change. You may do this by contacting the BBNA Tribal TANF office by phone, in person or in writing. You are required to report the following changes:

1. Changes in employment-starting or stopping a job, change in wage rate, change from part-time to full-time or full-time to part-time.
2. Changes in the source of unearned income and changes in the amount of total unearned income greater than \$50.00 per month.
3. When someone moves into or out of your home (report within 5 days when a child leaves your home).
4. If you move or get a new mailing address; you need to verify your new shelter costs if you move or we cannot use them in calculating your benefits.
5. If your household gets a vehicle.
6. If your household has more than \$2000 in cash and money in bank accounts.
7. Changes in your legal obligations to pay child support.

WORK REQUIREMENTS

To receive Tribal Temporary Assistance benefits, you may have to participate in work activities. Tribal Temporary Assistance participants must prepare a family self-sufficiency plan that lists steps you will take to become financially independent. You must participate in approved work unless you qualify for an exemption. If you are an unmarried minor parent, to receive Tribal Temporary Assistance you must live with a parent or in another approved living arrangement and attend school or training. If you do not fulfill these work requirements or minor parent requirements your benefits may be reduced or ended.

HOME VISITS

A BBNA Tribal TANF worker may visit your home and may contact other people to verify your eligibility for assistance. We may also do an unscheduled home visit. You must cooperate with the home visit otherwise your TANF case will close.

FRAUD PENALTY WARNINGS

You may be prosecuted if you knowingly give false, incorrect, or incomplete information to get or try to get Tribal Temporary Assistance benefits you are not eligible for, or to help someone else get benefits for which they are not eligible. You must repay any benefit you wrongly receive.

WARNING: Any information you provide to BBNA Tribal TANF program may be used against you in a Court of Law or for implementing an Administrative Disqualification Hearing which will result in an Intentional Program Violation disqualification from Tribal TANF.

If you misrepresent your residence or identity to receive multiple benefits, you can be barred from receiving Tribal Temporary Assistance and Food Stamps for 10 years.

POST TRIBAL TANF SERVICES

If your Tribal TANF case closes because of earnings, you may still be eligible for other services to help your family move from welfare to work. Tribal TANF recipients may get child care assistance and caseworker support when their case closes for earnings, please contact the BBNA Tribal TANF office for more information.

You may also be eligible for additional services offered by the State of Alaska Division of Public Assistance such as Food Stamps and Medicaid, please contact your case manager or nearest Division of Public Assistance Office for more information.

CHILD SUPPORT INFORMATION AND COOPERATION

Alaska must collect child support and medical support from any parent who has the duty to pay support to a Tribal Temporary Assistance recipient. This includes any money owed to you at the time you apply, as well as current and future child support payments.

Any child support payment given or paid to you while receiving Tribal Temporary Assistance benefits must be reported and turned over to the BBNA Tribal Temporary Assistance Program immediately. If you wish to change a child support order, you must obtain a new court order or get permission from the State of Alaska Child Support Services Division (CSSD).

Note: If you believe you have a good reason not to cooperate with CSSD for the Tribal Temporary Assistance program, you must tell your caseworker immediately. You may be asked to provide information to support your reason.

When you apply for Tribal temporary Assistance you must:

- Sign over to the BBNA Tribal Temporary Assistance Program your right to receive and keep child support payments due to you or to a child on Tribal Temporary Assistance.
- Cooperate with the Child Support Services Division (CSSD) by providing information to establish paternity, help locate an absent parent, and enforce a child support obligation.

AMERICANS WITH DISABILITIES ACT OF 1990

Bristol Bay Native Association complies with Title II of the Americans with Disabilities Act of 1990.

SOCIAL SECURITY NUMBERS

You must provide or apply for a social security number for yourself and each household member for whom you are seeking benefits from the BBNA Tribal Temporary Assistance program (42 CFR 435.910)

I certify that I have read and understand the entirety of this document.

Signature of Participant/Date

Signature of Other Adult/Date